



FESTIVAL DIRECTOR

Queer Screen is seeking Expressions of Interest from Festival Directors with proven experience in film programming and festival management to produce the Mardi Gras Film Festival and Queer Screen Film Fest as well as one-off community screenings that may arise. In 2018, Queer Screen will celebrate the 25th Anniversary of the Mardi Gras Film Festival.

The successful applicant will undertake the following responsibilities:

- Management of the Festival Operations budget as approved by the Board of Directors
- Source and program films and documentaries, and negotiate fees and terms. Maintain and develop relationships with Distributors and Sales agents
- Arrange Screening venues, schedules and communicate negotiations
- Maintain and develop Queer Screen's relationship with distributors, sales agents, publicity, marketing and community relationships
- Manage Festival Operations Manager, Office Interns and Volunteers
- Liaise with the Board to build and maintain relationships with Community and Government organisations
- Liaise and work with the Sponsorship and Grants team to manage and develop relationships
- Maintain and develop appropriate marketing channels and publicity materials to promote Queer Screen's activities
- Oversee content and determine priorities for Queer Screen's Digital Engagement Channels
- Liaise with other film organisations and festivals and represent Queer Screen as appropriate
- Maintain and ensure compliance with Queer Screen's policies and procedures
- Fulfil Queer Screen's KPI's as determined by the Board of Directors

Reporting to the Board and working closely with a team of Directors, Staff, Volunteers and Interns, it is envisaged that the successful applicant will have a knowledge of LGBTIQ Films and current digital exhibition formats; a proven relationship with Filmmakers, Distributors and Sales Agents; proven leadership skills; is able to meet tight deadlines and manage multiple projects; displays excellent written and verbal communications skills and is well organised.

It is expected the successful applicant will commit to Queer Screen's mission and vision statements and experience in the LGBTIQ or not-for-profit sector will be advantageous.

Start date will be 1 June 2017 working 3 days per week, with the position becoming full time from the 1 August – 28 February. From the 1 March, the position will reduce back to 3 days per week. There is an expectation of working outside these hours during peak times.

Remuneration will be \$97,200 including Superannuation (pro-rata)

Confidential applications should include cover letter outlining qualifications, experience, CV, names and details of referees sent to Tiphanee Athans, secretary@queerscreen.org.au
Applications close 30 April 2017. Shortlisted candidates will be invited for an interview in early May.

For more information on Queer Screen, see www.queerscreen.org.au.

Queer Screen is an Equal Opportunity Employer committed to diversity and social inclusion.
The successful applicant will be based in Sydney and be entitled to work in Australia.